

# MANDATORY PROVIDENT FUND SCHEMES AUTHORITY (MPFA)



The MPFA was set up in September 1998 under the Mandatory Provident Fund Schemes Ordinance (Cap. 485). Our mission is to regulate and supervise privately managed provident fund schemes; to educate the working population about saving for retirement and the role of the MPF System as one of the pillars supporting retirement living; and to lead improvements to provident fund schemes to make them more efficient and user-friendly, and better meet the needs of the working population.

Staff are our most valuable asset. We are looking for talents who are willing to adopt our core values in performing their work: Commitment, Quality, Teamwork and Community Perspective; and share our concern for the retirement protection of Hong Kong's workforce. Those who are interested in pursuing our mission and developing their careers in the MPFA are invited to join us.

## **General Manager (Policy Development)**

**(Ref. 37/2019)**

### **The Job**

Reporting to Executive Director (Policy), the appointee will head the Policy Development Department in developing proposals relating to policy setting of the MPF System and the ORSO system, and reforms on the issue of retirement protection.

- To assist the Executive Director (Policy) in formulating strategies to reform and refine the MPF System and the ORSO system;
- To review the MPF Schemes Ordinance and Occupational Retirement Schemes Ordinance and develop legislative amendment proposals relating to the operation of the MPF and ORSO schemes and reforms on the issue of retirement protection;
- To review and draw up policies with regard to the operation and administration of the MPF and ORSO schemes;
- To ensure the MPF guidelines are relevant and up-to-date with developments, including drafting new guidelines as required;
- To contribute to the development of the Department's business plan and the annual corporate plan, and to coach and develop staff of the Department; and
- To perform other duties as assigned by the Management.

### **The Person**

- A recognized degree in any discipline;
- At least 15 years of relevant working experience in trust business/management of pension/retirement schemes, compliance, insurance/finance/investment, accounting/auditing or research/statistical analysis;
- Strong in people management, interpersonal skills with sound leadership qualities;
- Highly effective communication skills including verbal presentation and writing proficiency;
- Strong analytical, problem solving and organizing skills; and
- Strategic-minded, competent in driving changes, sensitive to social and economic issues with a strong sense of mission in providing public services.

### **Remuneration Package**

A competitive remuneration and benefits package including a discretionary performance-linked variable pay, annual leave, medical, dental and life insurance coverage, and MPF will be offered. All new appointments will be made on a two-year fixed-term contract initially prior to consideration for appointment on a non-fixed-term basis.

### **To Apply**

Interested candidates are invited to apply by sending full career details and application letter, quoting the job reference number, with information of current / expected remuneration, availability, to the email address [hrdmpfa@mpfa.org.hk](mailto:hrdmpfa@mpfa.org.hk) or the address below:

**Human Resources Department, MPFA  
Level 8, Tower 1, Kowloon Commerce Centre  
51 Kwai Cheong Road, Kwai Chung, Hong Kong**

Recruitment for the position will continue until it is filled. Applicants not invited for interviews within three months upon submission of applications may assume that their applications are unsuccessful and their applications will not be retained for more than two years. For enquiries, please email at [hrdmpfa@mpfa.org.hk](mailto:hrdmpfa@mpfa.org.hk).

The information provided will be kept confidential and only be used for those purposes relating to your application. Please visit our website for the details of the MPFA's Personal Information Collection Statement for Job Applicants at [http://www.mpfa.org.hk/eng/mpfa/join\\_us/job\\_opportunities/index.jsp](http://www.mpfa.org.hk/eng/mpfa/join_us/job_opportunities/index.jsp). The MPFA is an equal opportunities employer and welcomes applications from all qualified candidates.