



# Application Form for Certified Copy of Participation Certificate (PC)

FORM MP CERT

強制性公積金計劃管理局  
MANDATORY PROVIDENT FUND  
SCHEMES AUTHORITY

Name of Trustee : \_\_\_\_\_

Name of Contact Person : \_\_\_\_\_

Scheme Registration Number : \_\_\_\_\_

Position : \_\_\_\_\_

Date of Request : \_\_\_\_\_

Telephone Number : \_\_\_\_\_

Total Number of Pages : \_\_\_\_\_

(Including this page)

Name of Employer	Participation Number	Business registration numbers (if not applicable, other reference number, if any)	The establishments of the employer, where certified copies of PC will be displayed
English _____ _____		_____	_____
Chinese _____ _____			
English _____ _____		_____	_____
Chinese _____ _____			
English _____ _____		_____	_____
Chinese _____ _____			
English _____ _____		_____	_____
Chinese _____ _____			
English _____ _____		_____	_____
Chinese _____ _____			

**Notes :**

- 1) Separate form is required for each registered scheme.
- 2) One certified copy of PC is issued to each establishment where the employees are employed.
- 3) Information can be provided in an attached sheet if space provided is insufficient.
- 4) Trustee is required to attach a photocopy of the original PC for each PC required to be certified.

\_\_\_\_\_  
Authorised Signature and Company Chop

Name : \_\_\_\_\_

Position : \_\_\_\_\_

*For Official Use Only*

Application Form No. : \_\_\_\_\_

Remarks : \_\_\_\_\_

Reviewed by : \_\_\_\_\_ Date : \_\_\_\_\_

Approved by : \_\_\_\_\_ Date : \_\_\_\_\_

Record Updated by : \_\_\_\_\_ Date : \_\_\_\_\_



**Application Form for Certified Copy of Participation Certificate (PC) SUPPLEMENTARY SHEET**

强制性公积金计划管理局  
MANDATORY PROVIDENT FUND  
SCHEMES AUTHORITY

Name of Employer	Participation Number	Business registration numbers (if not applicable, other reference number, if any)	The establishments of the employer, where certified copies of PC will be displayed
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____
English _____ _____ Chinese _____ _____		_____ _____ _____	_____ _____ _____

*For Official Use Only*

Application Form No. : \_\_\_\_\_

Remarks : \_\_\_\_\_  
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