

## **MANDATORY PROVIDENT FUND SCHEMES AUTHORITY**

### **I.11 Guidelines on Application for Cancellation of Approval of Pooled Investment Funds**

#### **INTRODUCTION**

Section 6(5) of the Mandatory Provident Fund Schemes (General) Regulation (“the Regulation”) provides that the Mandatory Provident Fund Schemes Authority (“the Authority”) may on application made by a person specified in the guidelines cancel the approval of a pooled investment fund (“PIF”). Pursuant to section 6(6) of the Regulation, an application under section 6(5) must be in a form approved by the Authority and contain such information, and be accompanied by such documents, as may be specified for the purposes of the section in the guidelines.

2. Section 6H of the Mandatory Provident Fund Schemes Ordinance (“the Ordinance”) provides that the Authority may issue guidelines for the guidance of approved trustees, service providers, participating employers and their employees, self-employed persons, regulated persons and other persons concerned with the Ordinance.

3. The Authority hereby issues guidelines to:

- (a) approve the form for the purposes of section 6(6) of the Regulation;
- (b) specify the persons who can make an application to the Authority;  
and
- (c) provide guidance relating to an application for cancellation of approval of a PIF.

## **APPLICATION FOR CANCELLATION OF APPROVAL OF PIF**

### **The Applicant**

4. Pursuant to section 6(5) of the Regulation, the Authority may specify in the guidelines the persons who can make an application for cancellation of approval of a PIF. The Authority hereby specifies that in the case of a PIF that is an authorized unit trust, the persons who can make an application for cancellation of approval are the trustee or the investment manager of the PIF. In the case of a PIF that is an insurance policy, the person who can make an application for cancellation of approval is the authorized insurer of the PIF.

### **Approved Form**

5. The Form approved for the purpose of section 6(6) of the Regulation is Form PF(CAN), as set out in the Annex. The Form can be downloaded from the Authority's website at: [www.mpfa.org.hk](http://www.mpfa.org.hk). The Authority may require an applicant to provide such additional information and documents as are reasonably necessary to enable it to determine the application.

### **Definition of Terms**

6. Where a term used in the Guidelines is defined in the Ordinance or the subsidiary legislation then, except where specified in the Guidelines, that term carries the meaning as defined in the Ordinance or the subsidiary legislation.

### **Signing Requirements**

7. The application must be signed by at least 2 directors of the applicant.

## **Submission of Application**

8. Completed application form should be submitted in hard copy and sent to:

Mandatory Provident Fund Schemes Authority  
Level 8, Tower 1, Kowloon Commerce Centre  
51 Kwai Cheong Road, Kwai Chung  
Hong Kong

## **Warning**

9. If there is any change to the application information or documents after an application is submitted to the Authority, the applicant should inform the Authority as soon as reasonably practicable. It is an offence under section 43E of the Ordinance if a person, in any document given to the Authority, makes a statement that he knows to be false or misleading in a material respect, or recklessly makes a statement which is false or misleading in a material respect.

<b>FORM PF(CAN)</b>
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**MANDATORY PROVIDENT FUND SCHEMES ORDINANCE (CAP. 485)**  
**("the Ordinance")**

**APPLICATION FOR CANCELLATION OF APPROVAL OF**  
**POOLED INVESTMENT FUND**

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*NOTES:*

- (1) *All questions must be answered. If any question is not applicable, please write "N.A."*
- (2) *If boxes are provided, please tick whichever is appropriate.*
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**FOR OFFICIAL USE ONLY**

**Date of application received:** \_\_\_\_\_ **Date of letter of Acknowledgement:** \_\_\_\_\_

**Subject officer:** \_\_\_\_\_ **Input officer:** \_\_\_\_\_

**SECTION I – THE POOLED INVESTMENT FUND (“PIF”)**

- (1) Name of the PIF: \_\_\_\_\_
- (2) Approval number of the PIF: \_\_\_\_\_
- (3) Approval date of the PIF: \_\_\_\_\_
- (4) Name of the umbrella fund of the PIF (if applicable): \_\_\_\_\_
- (5) Was the PIF launched? Yes  No
- (6) If the answer to (5) is “Yes”, please state the launch date: \_\_\_\_\_
- (7) Please provide a breakdown of the assets of the PIF as of the date of this application:
- (i) MPF assets: HK\$ \_\_\_\_\_
- (ii) Non-MPF assets: HK\$ \_\_\_\_\_
- (8) Please provide a breakdown of the number of investors (i.e. unitholders or policyholders of PIF in the form of unit trust or insurance policy respectively) investing in the PIF as of the date of this application:
- (i) MPF investors: \_\_\_\_\_
- (ii) Non-MPF investors: \_\_\_\_\_

**SECTION II – BACKGROUND OF THE APPLICATION**

- (1) Proposed effective date of the cancellation of approval of the PIF: \_\_\_\_\_
- (2) Reason(s) for applying for cancellation of approval of the PIF:
- (a) Fund never launched
- (b) Fund to be terminated
- Proposed effective date of PIF termination: \_\_\_\_\_
- (c) Others, please specify:
- \_\_\_\_\_
- \_\_\_\_\_

**SECTION III - DECLARATION**

We declare that to the best of our knowledge and belief the information given in this Form is correct and complete. †

We certify that any documents attached to this Form are true and correct copies.

We undertake to notify the Authority of any matter which affects the validity of any information given in support of this application.

After the application is approved, we undertake to notify the Authority of any material changes to, or affecting the completeness or accuracy of, the information provided in this Form and any documents in relation to the application as soon as possible. We understand that the approval granted to the application may be withdrawn or varied by the Authority as it deems appropriate after considering such information.

Name of applicant: \_\_\_\_\_  
\_\_\_\_\_

Signature and company chop (if any): \_\_\_\_\_

Name of persons signing: \_\_\_\_\_

Title or position of persons signing: \_\_\_\_\_

Date: \_\_\_\_\_

† **Warning:** Section 43E of the Ordinance makes it an offence punishable with a maximum of 1 year’s imprisonment and a fine of \$100,000 for the first occasion and 2 years’ imprisonment and a fine of \$200,000 on each subsequent occasion for a person who makes a false or misleading statement in a material aspect.

Name and telephone no. of the contact person for the Authority’s enquiries in connection with this application -

Name: \_\_\_\_\_  
\_\_\_\_\_

Telephone no.: \_\_\_\_\_  
\_\_\_\_\_