

User Guide

“Non-Compliant Employer and Officer Records”

Step 1: Searching Records

➡ The NCEOR contains records of both criminal convictions and civil awards/judgments. You can search the NCEOR based on the categories of records you want.

➡ Select the desired category of records by clicking one of the four options from “**All records**” or “**Repeated offender records**”.

➡ Then click “**Search**”. (See below)

Your Position | [Homepage](#) > [Information Centre](#) > [Useful Lists](#) > [NCEOR](#)



Search for Non-Compliant Employer and Officer Records

Please [click here](#) for the user guide for this search

All Records

- Criminal conviction and civil award/judgment records
- Criminal conviction records only
- Civil award/judgment records only

Repeated offender records

- Criminal conviction records

Advanced Search ▼

Search

Reset

Advanced Search

➡ You can also use the “**Advanced Search**” function to filter the results by the following five filtering criteria:

1.	Date Range	Set a specific date range within which enforcement records are found using the pull-down menu.
2.	Company/Name (Keywords)	Specify the name of the employer or officer. This is a free text field.
3.	Business Registration (BR no.)	Enter the Business Registration number of the employer. This should be an 8-digit number.
4.	Other ID	Enter other ID number of the employer. This is a free text field.
5.	Enforcement Action and Action Details (Keywords)	Specify the enforcement action or action details taken against the employer or officer. This is a free text field.

➡ Click “**Advanced Search**”. The above five filtering criteria will appear.

➡ Input values in any or all of the fields. If you have inputted values in more than one filtering criteria, the result list will only display records matching **all** of the values inputted.

➡ Then click “**Search**”.


➡ Note: You can click “**Reset**” to reset all the values you have inputted into the filtering criteria. (See below)

The screenshot shows the Advanced Search interface. It includes a 'Date Range' section with 'From' and 'To' fields, each containing a 'Month' and 'Year' dropdown menu. Below this are four text input fields for 'Company/Name (Keywords)', 'Business Registration (BR no.)', 'Other ID', and 'Enforcement Action and Action Details (Keywords)'. At the bottom left, there is a 'Quick Search' link with an upward arrow, a dark blue 'Search' button, and a 'Reset' link. A yellow callout box with a green border and a green arrow points to the 'Search' button. The text inside the callout box reads: 'Input values in any of the five filtering criteria and click “Search”'. A dashed green line connects the callout box to the 'Search' button.

Step 2a: Viewing All Records

- ➡ The result list of the NCEOR contains three columns of information:

1.	Date	Date on which the relevant employer or officer was convicted or the civil award/judgment was awarded
2.	Company / Name	Name of the employer or officer
3.	Enforcement Action	Details of the enforcement action taken against the employer or officer

- ➡ The total number of records is shown on the top of the result list.
- ➡ Under “**Enforcement Action**”, click on the “  ” icon to display detailed information of the enforcement actions taken against the employer or officer for a particular record.
- ➡ To show details of enforcement actions for all records in the result list, click on “**Expand All**”. (See below)

Non-Compliant Employer and Officer Records

"3438" record(s) found.

Date	Company / Name	Enforcement Action	Expand All
18 Oct 2022	[REDACTED] Limited (BR no.: [REDACTED])	Ordered to pay MPF non-payment ▼	
21 Sep 2022	[REDACTED] Limited (BR no.: [REDACTED])	Ordered to pay MPF non-payment ▼	
21 Sep 2022	[REDACTED] Limited (BR no.: [REDACTED])	Ordered to pay MPF non-payment ▼	

Click "Expand All" for more details of the enforcement actions taken.

Date	Company / Name	Enforcement Action	Close All
18 Oct 2022	[REDACTED] (BR no.: [REDACTED])	Ordered to pay MPF non-payment - The District Court ordered the defendant to pay \$119,735.28 to the MPFA for being mandatory contributions in arrears and/or surcharges payable for 11 employees. ▲	

Step 2b. Viewing Criminal Conviction Records of Repeated Offenders


➡ The NCEOR can also display a list of employers or officers with more than one criminal conviction record.

➡ Click “**Criminal conviction records**” in the category of “**Repeated offender records**”.

➡ Then click “**Search**”.

➡ The result list will then appear with three columns of information:

1.	Company / Name	Name of the employer or officer with more than one criminal conviction record
2.	No. of Convictions	Number of times the employer or officer has been convicted
3.	Enforcement Action	Details of the enforcement action taken against the employer or officer

➡ Under “**Enforcement Action**”, click on the “ ” icon to display details of the enforcement actions taken against the particular employer or officer. (See below)

Search for Non-Compliant Employer and Officer Records

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- All Records Criminal conviction and civil award/judgment records
 Criminal conviction records only
 Civil award/judgment records only
- Repeated offender records Criminal conviction records
- Advanced Search ▼

Non-Compliant Employer and Officer Records

"36" record(s) found.

Company / Name	No. of Convictions	Enforcement Action
[Redacted] Limited (BR no.: [Redacted])	4	
[Redacted] (Other ID: [Redacted])	3	
[Redacted] Limited (BR no.: [Redacted])	3	

Enforcement Action

[Redacted] Limited
(BR no.: [Redacted])

01 Apr 2021

Fined for breaching section 43B(3A) of MPFS Ordinance - defendant pleaded guilty to 3 counts of failing to comply with 2 court orders made by the Court on 1 March 2019 to pay MPF contributions in arrears and surcharges in the amount of \$28,350 and \$35,700, and 1 court order made by the Court on 28 May 2019 to pay MPF contributions in arrears and surcharges in the amount of \$69,615 for its employees to the Authority. The defendant was fined a total of \$14,500.

01 Jun 2017

Fined for breaching sections 7(1), 7AA(7) and 7A(8) of MPFS Ordinance - defendant was convicted of 5 counts of failing to enroll an employee in an MPF scheme & failing to make MPF contributions to the MPFA for the employee who was not a member of a registered scheme within the prescribed time for the contribution period of March 2016 & failing to make MPF contributions to the approved trustee for the employee within the prescribed time for the contribution periods from April to June 2016 as required by the Ordinance. The defendant was fined a total of \$20,000. The Magistrate also ordered the defendant to pay \$9,502.5 to the MPFA for being mandatory contributions in arrears and surcharges payable for the employee within 30 days, i.e. on or before 3 July 2017.

10 Nov 2014

Click on to see details of the enforcement actions.