



強制性公積金計劃管理局
MANDATORY PROVIDENT FUND
SCHEMES AUTHORITY

電話號碼 Tel No : 2292 1096
傳真號碼 Fax No : 2259 8808
電郵地址 Email :
本局檔號 Our Ref : MPFA/S/IO-I/3/2(C)
來函檔號 Your Ref :

By Email

21 March 2016

Circular Letter: SU/CCI/2016/002

To: All Principal Intermediaries

Dear Responsible Officers,

Revised MPF Guidelines and Forms for Registered Intermediaries

The Mandatory Provident Fund Schemes Authority (“MPFA”) has approved revisions to Guidelines on MPF Intermediary Registration and Notification of Changes (Guidelines VI.1) relating to the change of address information of the MPFA. The revised Guidelines become effective on 21 March 2016.

Amendment to Guidelines

The MPFA Kwai Fong Office in the Metroplaza is relocated to the new office in Tower 1, Kowloon Commerce Centre, Kwai Chung on 21 March 2016. To reflect the new address of the MPFA, Guidelines VI.I bearing the address of the Kwai Fong Office has been revised accordingly.

The revised Guidelines can be downloaded from the MPFA’s website at www.mpfa.org.hk. Please click the “Legislation & Regulations” Button followed by “Guidelines” to access these documents. The revised Forms can be downloaded from the MPFA’s website at www.mpfa.org.hk. Please click “Intermediary” under “Industry Practitioner” and then “Forms” under “useful Tools”. Please ensure that you and your subsidiary intermediaries use the revised version of the Forms.

Should you have any questions about the contents of this letter, please do not hesitate to contact your case officer.

Thank you for your attention.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Susanna Lee', enclosed in a light blue rectangular box.

Susanna Lee
Senior Manager
Intermediaries Registry
Supervision Division

c.c. Hong Kong Monetary Authority - Mr Kevin Sham
Securities and Futures Commission - Ms Emily Ho
Office of the Commissioner of Insurance - Ms Shirley To