



強制性公積金計劃管理局  
MANDATORY PROVIDENT FUND  
SCHEMES AUTHORITY

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21 February 2012

**Circular Letter: SU/CTO/2012/001**

**To: All Approved Trustees, MPF Corporate Intermediaries and  
Recognized Institutions / Professional Bodies Providing Core CPD  
Activities for MPF Intermediaries**

Dear Sir / Madam,

**Training for MPF Intermediaries in 2012**

I write further to our circular letter dated 23 November 2011 (SU/CTO/2011/003) regarding MPF intermediary training.

The next phase of mandatory training covering the contents of the MPF Schemes (Amendment) (No.2) Bill, which is currently before the Legislative Council, will commence shortly. Later this month, the Authority will invite all approved trustees, promoters, and course providers to nominate representatives to join the train-the-trainer (TTT) workshops. All trainers are required to attend this workshop if they wish to deliver the training. Upon completion of the workshop, participants are expected to conduct training for MPF intermediaries. Please note that apart from conducting in-house training, trustees and corporate intermediaries may also arrange for this training to be undertaken through other core CPD course providers. Details of relevant core CPD courses recognized by the Authority will be posted on our website.

In addition, the Authority intends to issue a revised Code of Conduct to provide guidance to MPF intermediaries about the minimum standards of conduct expected when engaging in MPF regulated activities, in future. The Authority plans to conduct the related TTT workshops in the

second quarter of 2012. All registered individual intermediaries are expected to complete both training modules (on the new legislation and the Code of Conduct) by the end of September 2012.

Meanwhile, over 92% of MPF intermediaries have completed the required ECA training in 2011. Therefore, a small percentage of intermediaries have still not completed the ECA training and corporate intermediaries are reminded to arrange for this training to be undertaken by those who have yet to do so, as soon as possible. The Authority will continue to monitor progress and take follow-up action, if necessary.

Please also be reminded that corporate intermediaries have an on-going responsibility to ensure that all their MPF intermediaries are equipped with relevant and up-to-date knowledge. As such, corporate intermediaries must ensure that all of their intermediaries who are registered in 2012 receive the requisite training within 3 months from the date of their registration.

Should you have any questions on the above, please feel free to contact either myself or Peter Lee, Manager (Supervision) on 2292 1267.

Thank you for your co-operation.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Robin Gill', enclosed within a large, hand-drawn oval shape.

(Robin Gill)  
Chief Manager  
Supervision Division