



強制性公積金計劃管理局  
MANDATORY PROVIDENT FUND  
SCHEMES AUTHORITY

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來函檔號 Your Ref :

**By Email Only**

8 September 2016

**Circular Letter: SU/COT/2016/004**

**To: Representative/Relevant employers of ORSO schemes and administrators of ORSO registered schemes**

Dear Sirs,

**Occupational Retirement Schemes Ordinance (“Ordinance”)  
Payment made to MPFA and Related Issues**

We are pleased to inform that ORSO employers/administrators can now make e-Cheque<sup>1</sup> payments to MPFA for settling application fee/periodic fee of ORSO schemes with effect from 8 September 2016. An e-Cheque Collection Portal is now available on MPFA’s website for e-Cheque deposit. Payers are not required to register with MPFA and can simply enter payment details and upload e-Cheque(s) onto the portal to settle periodic fee and application fee in relation to ORSO schemes. The e-Cheque Collection Portal can be accessed through MPFA’s website (www.mpfa.org.hk) or the URL <http://echeque.mpfa.org.hk>. A user guide on deposit procedures is available on the portal. If you would like to know more about the e-Cheque Collection Portal, please visit MPFA’s website or call our hotline at (852) 2918 0102. Please see link below for MPFA press release issued today.

[http://www.mpfa.org.hk/eng/information\\_centre/press\\_releases/list.do](http://www.mpfa.org.hk/eng/information_centre/press_releases/list.do)

We would also like to take this opportunity to draw your attention to the following two issues:

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<sup>1</sup> An e-Cheque is an electronic counterpart of paper cheque, issued and presented online. The infrastructure for e-Cheque is provided by the Hong Kong Monetary Authority and the banking sector. Carrying stringent security features, e-Cheque makes the payment process faster, easier, safe and eco-friendly. For more information on e-Cheque, please contact your bank or visit the website of the Hong Kong Monetary Authority (www.hkma.gov.hk).

**(a) Date of Receipt of ORSO Periodic Fee**

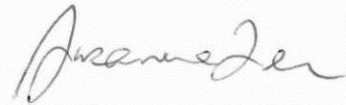
The Ordinance requires that the periodic fee should be paid within 1 month after the annual due date. The annual due date falls on the first and subsequent anniversary dates of registration of the ORSO scheme. To avoid the imposition of a surcharge on late payment of periodic fee, please ensure MPFA receives the payment (including through e-Cheque) on or before the payment due date. Please note that we consider a periodic fee paid only when the MPFA receives the payment.

**(b) Mail items with insufficient postage**

The MPFA will not accept any underpaid mail delivered via the Hongkong Post which will return the mail item to the sender if there is a return address or dispose of the item in accordance with its procedures. To avoid unsuccessful delivery of your mail, please ensure your mail items addressed to the MPFA carry sufficient postage before posting to us.

If you have any questions about the content of this letter, please contact the Authority's hotline on 2918 0102 or your case officer.

Yours faithfully,



Susanna Lee  
Senior Manager  
ORSO Schemes Section  
Supervision Division