

## Notice of Termination of Exempted Scheme

To: The Registrar of Occupational Retirement Schemes

Exemption Number: E \_\_\_\_\_ ( )

Scheme Name: \_\_\_\_\_  
\_\_\_\_\_ (“the Scheme”)

I am/we are the *\*representative / relevant* employer of the Scheme and hereby notify you that:

the Scheme was terminated in its entirety on \_\_\_\_\_.

the operation of the Scheme in Hong Kong was terminated on \_\_\_\_\_.

In addition, I/we hereby confirm that

- (a) all members of the Scheme who are Hong Kong Identity Card Holders have been notified in writing of the Scheme’s termination/cessation of the Scheme’s operation in Hong Kong and the proposed withdrawal of the Scheme’s exemption certificate;
- (b) all such members have been notified in writing of their right to object to the proposed withdrawal of the Scheme’s exemption certificate; and
- (c) the relevant employer has not received any such objection.

I/we also undertake to give to such members notice in writing of the effective date of the withdrawal of the exemption certificate, within 1 month of the effective date.

**Signed** as a deed by the *\*representative / relevant* employer

:

\_\_\_\_\_  
(please stamp company chop)

Name of the *\*representative / relevant* employer

\_\_\_\_\_

Name of person signing

:

\_\_\_\_\_

Title or position

:

\_\_\_\_\_

Date

:

\_\_\_\_\_

Contact person in Hong Kong

:

\_\_\_\_\_

Telephone number

:

\_\_\_\_\_

*Note: For a group scheme, only the representative employer is required to give the notice of termination.*

*\*Delete whichever is inappropriate.*

*Please tick the appropriate box.*